



## Volunteering with the Royal Crown Derby Museum

Royal Crown Derby Museum is entering a phase of expansion, we are giving the museum, its contents and its mission a refresh. To support this process, we are looking for some more volunteers. We cannot make the Royal Crown Derby Museum the amazing and inspiring place it deserves to be without the support of our volunteer team.

We have roles for local people and roles to suit people living miles away so read on....

We are currently looking for people interested in the following voluntary roles.

**Museum Tour Guide** – (onsite) Would you like to host private tours of the museum and archive? You will need some knowledge of Royal Crown Derby and porcelain in general, but we can also offer full training. Most importantly you must like talking to people and be able to make everyone feel welcome. Tours will be offered to established family or social groups from September 1<sup>st</sup>. We do not predict a large demand at first but it would be nice to have a little group of say 4 volunteers who could lead tours as restrictions ease and demand increases. As you will be working unsupervised with the public a DBS check will be needed to start role.

**Photography administrator** – (remote) Thanks to our existing volunteer team we have had photos taken of almost all our collections. However, we need some help renaming the files to match our accession numbers so photos can be paired with objects easily. You will need to be patient and careful and be happy working on the computer. On the plus side you get to look at photos of interesting Royal Crown Derby items!

**Archive cataloguer** – (remote or onsite) Another role you can do remotely. Our volunteers have been sorting through the Royal Crown Derby paper archive and making notes about all the items. But we need to transfer this paper catalogue onto the digital system. You will need to be patient and to be confident with computers as the catalogue is kept on its own software called 'Cardbox'. You will need to work with our IT Team to get access to this software or if you are local you can get access to it through our systems on site here.

### Why volunteer?

When volunteering at the Royal Crown Derby Museum we promise to provide a supportive positive environment. You will work with friendly likeminded people who are all interested in the history and heritage of Royal Crown Derby. (When we are able to mingle) We will run regular volunteer lunches or afternoon teas as a thank you and where you can hear more about our strategic plans for the museum, have your say, celebrate our successes and together help develop a museum fit for the future.

### Get in touch

If you are interested in any of these roles feel free to email me on [ewoledge@royalcrownderby.co.uk](mailto:ewoledge@royalcrownderby.co.uk)